

Quoting

A quote in Academic Writing means to repeat words that someone else has said or written. It is represented within a body of text using double quotation marks. When using quotations, it is important that you also cite the original reference that you have taken the quotation from, as your citations provide your reader with a map of the research that you have done. Making effective use of quotations in your writing requires enhances your own argument.

When we use a quotation?

1. The language of the passage is particularly elegant, powerful, or memorable.
2. You wish to confirm the credibility of your argument by enlisting the support of an authority on your topic.
3. The passage is worthy of further analysis.
4. You wish to argue with someone else's position in considerable detail.
5. If you are analyzing an author's position/claim/argument and want to state is clearly before addressing it.
6. You wish to add weight or credibility to your own argument by enlisting the words of an expert for support. Use this very sparingly.

Quoting basics

When you quote, you include the words and ideas of others in your text exactly as they have expressed them. You signal this inclusion by placing *quotation marks* (" ") around author's words and providing an *in-text citation* after the quotation. There are *many different referencing styles* (APA, MLA, Chicago) so always confirm with your lecturer/tutor which style is being used for your dissertation.

A direct quotation reproduces word-for-word material taken directly from another author's work, or from your own previously published work. If the quotation is fewer than 40 words, incorporate it into your paragraph and enclose it in double quotation marks. Place the in-text reference before the full stop.

If the quotation comprises 40 or more words, include it in an indented, freestanding block of text, without quotation marks. At the end of a block quotation, cite the quoted source and the page number in parentheses, after the final punctuation mark.