

SYLLABUS

Module: English

Major: Political & Administrative organizations

College Year: 2024-2025 Semester: Fifth& Sixth

التعرف على المادة التعليمية

English	المعتوان :
Online	وحدة التعليم أفقية (عن بعد)
02/02	عدد الأرصدة / المعامل
1.30 H	الحجم السباعي الأسبوعي
1.30 H	المحاضرة (عدد الساعات في الأسبوع)
1.30 H	أعمال توجيهية (عدد الساعات في الأسبوع)

مسؤول المادة التعليمية

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Place & time of course: Online



وصف المادة التعليمية

Main Learning Goals

- -Enriching the political vocabulary.
- -Acquiring the basic terminology of the major (Political & Administrative organizations).
- -Developing the four skills (Reading, Writing, listening, speaking).
- Respecting ethics of scientific research (avoiding plagiarism through the suitable techniques such as: quoting, paraphrasing, and summarizing)

Content

The module contains a variety of political topics, which are closely related to the Algerian political system and the local political affairs, in addition to the political jargon for the specialization of political and administrative organizations.

Evaluation

Evaluation Scale	Exam Type	
% 80	Exam	
/	Partial exam	
/	D.W	
/	A.W	
%20	presentation	
	Team work	
/	خرجات ميدانية	
/	presence	
/	other	
100%	المجموع	



Sources & References

Planning

Date	Course content	Week
31-10-202	Evaluation of pre-requisites	01
07-11-202	Political Terminology Part 1	02
14-11-202	Political Terminology Part 2	03
21-11-202	Grammatical Structure	04
	Methodology Part 1: Summarizing &	
28-11-202	Paraphrasing Techniques	05
05-12-202	Methodology Part 2: Ethics of scientific research; Quoting and Formatting styles	06
12-12-202	Evaluation	07
19-12-202	Text Analysis: Algerian political system	08
09-01-202	Text Analysis: Public Policy Making & Public Policy Analysis	10
16-01-202	Text Analysis :Elections	11
23-01202	Text Analysis: Sustainable development	12
30-01-202	Text Analysis : Good Governance	13
06-02-202	Evaluation	14





23-012025	Methodology Practices: MLA Formatting Styles	15
13-02-2025	Methodology Practices: APA Formatting Styles	16
20-02-2025	Methodology Practices : Political Text Reformulation	17
	Quiz	18
	Exam	
	Make up exam	-